

Central Gorge Master Gardener™ Association

Executive Committee Meeting Minutes

Tuesday, August 13, 2019

Next meeting: Tuesday, September 10, 2019, OSU Extension Service Office

Attendees: Bosler, Eric; Bosler, Shari; Bitter, Linda; Bradley, Christie; DeTar, Laurel; Flake, Beth; Kiyokawa, Joanne; Montag, Sandy; Rousseau, Sandi; Sanchez, Sue; Slagle, Nancy; Stevens, John; Sturman, Bill; Suits, Rachel; Willis, Joanne; Winfield, Bill

Secretary's Report: The minutes from June were approved.

Treasurer's Report (Nancy): Gross profits for the Garden Tour were \$3685.57, better than expected.

Laurel noted that there were 28 people at the propagation class, and that we need to make a payment to the people who came from Yamhill County to teach it, Patty and Linda. The committee agreed to give them each \$100, which will come out of the training account.

There was discussion about IRS reporting for the changes in the bylaws. Nancy noted that we sent the financial information to OMGA and they do the reporting. Nancy will provide them with the latest version of the bylaws.

The treasurer's report was accepted.

OMGA (Renee for Barbara): Renee reminded everyone to please complete the OMGA survey.

CGMGA Quarterly Meeting (Renee): The bylaw changes were approved by the membership.

Graduation Committee (Sandy): The room at the senior center has been approved on November 7 for graduation.

Fish Food Bank (Renee): Sydney has left for another position so there is another person coming in to run the FISH garden. She is another Jesuit volunteer, but has less experience in gardening.

Nominating Committee (Renee): The nominating committee will begin looking for next year's officers. Eric and Beth agreed to join this committee.

OMGA Treasurer's Workshop (Nancy): The OMGA treasurer's workshop will be in Redmond on August 26 and Nancy is still hoping to find someone to attend with her.

OMGA Report (Renee for Barbara): OMGA is going to do a silent auction at their meeting in Tillamook because there will be no mini college this year. They are going to provide a catalog for people to see what is available. Barbara will be taking 3 items from CGMGA and if anyone has anything to donate, they can take it to her. Bill S. will be donating another painting. There will be more in the newsletters.

Executive Committee (Linda): Linda is moving and will be resigning from the Executive Committee.

OSU/Extension Transition (Rachel): Rachel has been working on a plan with Gail. The county has approved a temporary hire of up to 18 months. This would be a 0.4 FTE position, which is 16 hours per week. Ideally it would be filled by a current Master Gardener, but the position will be open to the public.

Gail wants make sure that the organization continues to focus on public outreach.

The winter classes worked out well, but there was some concern about some of the speakers. For 2020 classes, they will be more careful about vetting speakers. Gail noted that she does not want us to have new Master Gardeners in 2020, because it is a transition year.

The high level job responsibilities of the program coordinator position are as follows:

1. Organize community outreach and sustainable gardening events
 - a. 8-12 events – enough to recertify members
 - b. At least 6 of the events need to be eligible for continuing education (topics from the coordinators list – Renee has this)
 - c. Create a committee willing to start the planning process (maybe this should start in September when the position is filled)
 - d. Work with Gail to ensure the presenters and topics are vetted
 - e. Work with Gail and the church to schedule to classes at the church
 - f. Plan advertising for the events and classes
 - g. Rachel suggests we start classes in March or April
2. Provide guidance for the plant clinics
 - a. Form a committee of plant clinic gurus solid in the skills and willing to check in with the volunteers and ensure they are showing up for clinics, filling out the forms correctly, etc.

- b. Come in the first 10-15 minutes of each plant clinic and do things like look over the issues and help with solutions as well as emails and voice mail
3. Track and report hours (Rachel has been doing this in Excel)
4. Serve as a contact for volunteers
5. Distribute the newsletters
6. Address concerns/questions
7. Maintain a list of non-Master Gardeners interested in the schedule

For the remainder of the 2019 classes:

Rachel will be teaching IPM. Ashley and Steve will still teach their classes. Rachel is not sure whether the instructors for the October classes will still be available.

The projects we have and Rachel believes we should continue are:

- Learning garden
- Library garden
- FISH Garden
- Seed to Supper
- Brassicas and Beer
- Mentor program (if we take on new members)

With no further business, the meeting was adjourned at 11:20.

Meeting minutes taken by Christie Bradley