

Adopted 7/1/19

**Benton County Master Gardener Association
Board Meeting – June 3, 2019
OSU Extension Office**

In Attendance: Marge Alig, Meleah Ashford, Dale Collins, Brooke Edmunds, Steve Jacobs, Debbie Lauer, Paula Lupcho, Elizabeth Records, Bob Smythe, Rich Taylor, Nancy Tovar, Debbie Wray. Guests: Deb Kern, KJ Lee

Location: Benton County Extension Office

President Debbie Wray called the meeting to order at 9:00 am.

The board accepted with regret the resignation of Carol Walsh as a Member at Large.

Welcome and Gardening Moment

Nancy Tovar shared her experience with Rosette Rose Disease. This is a fatal viral disease that is carried by a mite. It causes deformation of the flowers and defoliation of the plant, followed by a new growth of malformed leaves. Nancy had to remove 5 bushes and dispose of them. It is not recommended to replant roses in the same area. Brooke will work up a fact sheet for the desk as this disease is now appearing in the Willamette Valley.

Adoption of May 2019 Minutes

It was moved, seconded, and passed unanimously to adopt the May 2019 Minutes.

Policy Review

- The board reviewed section 6, Membership Criteria, with no changes being made.
- Section 5, Awards and Recognition, was reviewed and changes were made to Section 5.2.3, Service Bar Program, and Section 5.2.4, Kudos. See attachment for revised text.

Vice President's Report

Debbie Lauer reviewed the dates and times for upcoming summer tours.

- June 12 (Wednesday): Garden tour beginning at 12:30 at the Lauer home, followed by tours of Paula Lupcho's garden and Barb Vollmer's garden.
- June 27 (Thursday): The Herbarium at OSU. The director Dr. Link Perez will give at tour of the facility at 1:00 p.m.

September Picnic: The date, time, and venue TBA. Debbie is researching various venues and possible date change. Stay tuned.

Treasurers' Report

Marge Alig reviewed both the April and May financial documents. The end of May bank balance is \$100,380.46 thanks to a very successful plant sale.

Adopted 7/1/19

Greenhouse

There was a general discussion about our changing greenhouse requirements that will be required because of new propagation protocols. Jennifer Klammer, Debbie and Pat Wray will meet with Lynne McKee, Fairgrounds Manager, to discuss our footprint needs.

Demo Garden

Deb Kern presented a new proposal from Demo Garden regarding the restricted fund that was approved last year for the construction of a gazebo to be used as a teaching area. The committee would now like to purchase an event tent that can be erected during the summer and stored during the winter.

It was moved and seconded to approve the amended plan. The motion passed.

BCMGA-Extension Liaison Committee

This ad hoc committee, which was approved in May, will continue their work until the end of the year. The members are Christina Clark, Kathy Clark, and Paula Lupcho.

Membership Secretary

- Meleah Ashford discussed the possibility of providing Associate Support members with some sort of badge that identifies them at MG events as an Associate. Several suggestions were given, and Meleah will develop these badges.
- KJ Lee presented his research about continuing the printed membership directory. This included speaking with the Linn County president and past-president. They would like to continue with a printed version. There was a general discussion about how best to do this both in terms of cost and time required. A small committee will continue to research possibilities and approaches.
- Meleah also asked to work with Elizabeth and Brooke on a cover letter that will accompany the annually required forms for OSU volunteers. The timing of when to send out these forms was also discussed. Certain forms need to be signed annually. Others need to be signed every 5 years if information hasn't changed.

Extension Report

Brooke updated the board on the new Resource Guide that is available at: <http://beav.es/ZSk>. This resource guide answers FAQs and is available to members when Brooke or Elizabeth are not available. This is also where the BCMGA online directory can be found; the PW is MGDIRECTORY.

The meeting was adjourned at 10:00.

Paula Lupcho, Secretary *pro tem*

BCMGA Policies and Procedures

5. Awards and Recognition [Last reviewed: 6/3/19]

5.1. Purpose Statement: Volunteers are the most valuable resource of this association.

It is through the time and efforts of our members that the mission and purposes of BCMGA are realized, and volunteers shall be recognized for their work.

5.2 Awards and Recognition

5.2.1 Master Gardener of the Year: The board of directors selects the recipient of this award annually. Association members are requested to suggest nominees.

5.2.2 Lifetime Members: The board of directors select members who have significantly contributed to BCMGA programs and activities, have accumulated and recorded a minimum of 1,000 volunteer hours by the time of nomination, or otherwise meet criteria established by the Board. This is the highest honor that the association can bestow on a member. Once selected, the member is awarded membership for life into the association.

5.2.3 Service Bar Program: The service bar program honors and recognizes association members who have contributed many hours to the program. Bars (to be attached to the MG badge) are awarded for 100, 250, 500, 750, and 1000, ~~[to 3000]~~ and above at 250-hour increments. Bars are also given for service to the board. Members generally wear no more than one hour bar and one service bar at once.

5.2.4 Kudos: Committee chairs, board members, and association members are encouraged to thank and honor association volunteers for their work ~~by submitting their names to the communications liaison for the Kudos section for the newsletter.~~

5.2.5 Certificates of Appreciation: The association, on occasion, awards certificates of appreciation to members of the community for their service to the Master Gardener Program.

5.2.6 Search for Excellence: The award is given at the annual OMGA Mini College. Programs and events can be nominated by BCMGA and submitted for judging by OMGA. This award recognizes innovative ways to educate the public in home horticulture.

BCMGA Monthly Financial Summary**Month ending May 31, 2019**

	2019	2019 Budget	Funds Remain.	Prev. Month
		(Rev. 04/01/19)		
Category	12/31/2018			12/31/2018
Beginning Cash Balance	75,162.40			75,162.40
Revenue (Year to date)				
Dues	298.00			280.00
Insights (2018)	16,187.93			16,187.93
Plant Sale	45,557.80			618.00
Cash Box Change	1,900.00			400.00
Sales / Refunds / Grants / Donations / Awards	896.90			835.99
Checking Account Interest	19.80			11.46
Total Revenue to date	64,860.43			18,333.38
Expenses (Year to date)				
Insights	6,769.30	8,422.00	1,652.70	6,769.30
Plant Sale	5,100.55	9,135.00	4,034.45	3,981.86
Cash Box Change: Fundraisers	1,900.00	1,900.00	0.00	400.00
OMGA dues	1,253.00	1,250.00	-3.00	1,253.00
BOD / General / Committee	2,338.36	8,795.00	6,456.64	2,323.37
Education & Other Services	514.98	6,823.00	6,308.02	514.98
Gardens	677.73	2,837.00	2,159.27	349.58
Youth Services	367.24	990.00	622.76	311.24
Badge orders	0.00	0.00	0.00	0.00
Restricted Funds (w/o Capital Funds)	721.21	4,324.28	3,603.07	486.34
Cap Funds (budget > by \$60.91 GHouse donations)	20,000.00	21,771.85	1,771.85	0.00
Allocations/Donations	0.00	3,050.00	3,050.00	0.00
Total Expenses to date	39,642.37	69,298.13	29,655.76	16,389.67
Income (Revenue less Expenses)	25,218.06			1,943.71
Checkbook Balance - end of current month	100,380.46			77,106.11
Less Restricted and Capital Funds remaining	5,374.92			25,548.88
Cash in checking acct. available to BCMGA	95,005.54			51,557.23
Separate Accounts Balances				
First Tech Savings Account	0.00	5.00		0.00
First IB--CD #1 (GH Cap Fund) 12mo, matures 11/20/19	0.00	34,836.84		0.00
First IB--CD #2 (GH Cap Fund) 12 mo, matures 05/01/20	0.00	20,000.00		0.00
CD Interest	0.00			0.00