OAEA Business Meeting

April, 3 2019

The Barn Community Center; Bandon, OR

**3:35pm Called to order (Cassie Bouska)**

**Approval of minutes of OAEA Fall Annual Meeting December 4, 2018**

Call: Amy D. 2nd Pami M.

**Financial Report (Melissa Fery)**

Not much change from December report. Reviewed certificates; dividends on CD’s are small (low interest rate). Discussion: What is the goal for this money? Answer: good to save available money to hold or support future national meeting in our region. Discussion: Is a higher yielding money market account an option?

Action: Melissa will investigate money market account as option

Approve: Larry, 2nd: Jenifer

**Membership Report (Brooke Edmunds)**

56 OAEA members, 47 are NACAA members, 9 OAEA-only

Noted a drop in membership from campus specialists this year.

**OLD BUSINESS**

**Committee Report: OAEA By-Laws**

Discussion tabled to December meeting

**Amy Peters Award (**Derek Godwin & Shelby Filley)

Idea of this award is to recognize Extension excellence & work-life balance. Shelby’s award name idea: Amy Peter’s Zest for Life and Excellence in Work Award. Still need to define criteria.

Discussion tabled to December meeting

**Committee Report: OAEA Board Letter to Admin & Dean Sams regarding transfers & tenures**

Leticia will follow up with group and bring discussion back to December meeting

**NEW BUSINESS**

**Selection of New NACAA Committee Chairs (Cassie Bouska)**

**Opening:** Professional Excellence (currently Mylen); New: Cassie Bouska

**Opening:** Public Relations (currently vacant); New: Amy Garrett

**Opening:** Recognitions & Awards(currently Steve R.); New: Pami Monnette

**Opening:** NACAA Journal (currently vacant); New: Betsy V.

**Action:** Cassie Bouska will submit names to NACAA and update the OAEA website

**NACAA Committee Updates:**

SARE: no applications (Melissa Fery)

**JCEP Leadership Conference Report (Scott Duggan)**

Conference was in Texas. Oregon was represented. Many leadership openings at the national level. Opening up more opportunities for peer presentations.

**Support Funds for JCEP & PILD**

No change needed. Presenters will work out reimbursement between Manning Becker & OAEA funds available.

**Upcoming 2019 NACAA AM/PIC, Ft. Wayne, IN Sept 8-12**

Attendees: Scott Duggan, Amy Garrett, Cassie Bouska, Clive Kaiser, Sergio Arispe, Darrin Walenta

Awards:

DSA: Clive Kaiser

AA: Cassie Bouska

**WRNACAA in Montana in October**

**OTHER BUSINESS**

**Possible major changes to Extension Annual Conference for 2019 & 2020.**

How will this effect OAEA business meeting time slot? (Amy Derby, Cassie Bouska and Sergio Arispe are connected with the organizing group and will handle)

Concerns from 2018 on overlap with many AG-related meetings, need to convey our need for a meeting time to avoid in future annual meetings.

**AG IGNITE session at Annual Conference (Mylen Bohle)**

AG IGNITE is for departments to share directly with Extension (highlights, new research, etc.). Mylen has passed organization to Jim Johnson & Sam Angima for 2019.

**TOURS at Annual Conference (Mylen Bohle)**

Mylen has passed on to the conference organizers.

**OSU AG Directory (Mylen Bohle)**

Mylen proposed requesting that Admin brings back a pdf directory of staff, faculty, experiment stations, etc. Difficulty especially in finding information on new AG faculty and staff on new OSU Extension website (example: doesn’t list their email addresses).

Motion passed: To write a letter that Extension Administration to produce a pdf document of a faculty & staff directory similar to previous years.

Recommended that we add other organizations and groups that used.

Action: Cassie will draft the letter with input from Mylen.

Melissa Fery may contact Kaylin in admin with the request to produce the directory

**Meeting Adjourned 4:34 PM**