



**ESP Annual Chapter Meeting
December 4, 2020
9:00 am – 10:00 am**

Meeting called to order at 9:02am by Katie Ahern, President

Officers

President: Katie Ahern

President Elect: José García

Secretary: Emily Henry

Treasurer: Nancy Kershaw

Immediate Past President: Barbara Brody

Secretary Minutes- Spring Meeting April 23, 2020

- Any changes to the minutes?
- Mike moved to accept minutes, Kris seconded; minutes approved

Treasurers Report (Nancy Kershaw)

- Proposed budget for 2021
 - Proposed to spend a little over \$9400, will have to move money from savings for this budget
 - In reality, won't spend as much as we have budgeted
- Did we overspend last year? We budgeted to only have 50 members but actually had 80 (more spending and more income)
 - Nancy will review
- We usually *budget* to spend more than we make but often do not *spend* more than we make (e.g., committees often don't spend amount budgeted)
- Will adjust JCEP/Extension Leadership Conference amount from National down to \$300 (from \$500)
 - Will adjust 2021 budget to reflect: income of \$300 from National and to spend \$300 from chapter (essentially a match) for JCEP/ELC
- 67 paid members, 15 new members; more incoming
- Lynette moved to approve 2021 budget, Jon seconded (with the ELC adjustment); 2021 budget approved
- Be sure to send any expenses from EAC to Nancy

Old Business

- **ESP Conference – October 6-8, 2020 - Mike (ESP National President)**
 - New attendees (Becky Munn, Emily Henry), several national award winners from Oregon as well
 - Set records for highest attendance – inexpensive and accessible
 - Considering incorporating hybrid conferences in the future; expecting parts of 2021 conference to be virtual
- **Chapter Annual Report** (Chapter of Merit, Achievement in Membership)
 - Gold Achievement
- **Newsletter**
 - Patricia Dawson sent out two newsletters this year (spring and fall)

New Business

- **JCEP/Extension Leadership Conference (ELC) and PILD Conferences – Virtual - Katie**



- Registration not yet open but request for proposals still open – submit to present!
- Encourage members to attend; reach out if interested—first-timer funds and other funds available
- **National ESP Conference** – in Savannah, Georgia next fall
 - May 1st is the deadline to apply for [National Professional Development Scholarships](#) for conference
- **Auction** Tuesday Night Happy Hour during OSUEA Annual Conference
 - Final event of Tuesday, casual
 - Silent and live auction and highlights of events from this year
 - Have a fair number of donations, even with a tight turnaround
 - Can José send out list ahead of time? List should be coming from Amanda on Monday
 - What are payment options? Checks but should also be able to do debit or credit cards
 - José will connect donor and recipient to make sure they have all the shipping info they need
- **Bylaws Update and Vote**
 - Lillian and Executive Committee worked on updating [chapter bylaws](#) and will have Operational Handbook with information for the future
 - Lillian – with bylaws, can (1) amend or (2) restate
 - OSUEA found it was easier to restate bylaws; keep what is there but makes it easier to clean up and remove anything that doesn't need to be part of the bylaws
 - Those pieces that are removed will be in Operational Handbook (coming soon)
 - Ran these by Greg Price with National ESP; can't include anything that will contradict National bylaws – he confirmed all looked good
 - Mike moved to approve, Lynette seconded; 23 out of 23 members at this meeting voted to approve restated bylaws
 - Lillian will work with Victor to get final update on chapter website
- **Awards – Nominations Due March 1**
 - Had several National award winners this year
 - Be sure to nominate!

Committee Updates

- **Global Relations Committee-** Shana Withee
- **Marketing Committee** – Victor Villegas
 - No updates
- **Member Recruitment and Retention-** Jon Gandy
 - Report on current membership – 67 paid members, 15 are new members
- **Professional Development Committee-** Tracy Wilson (Becky Munn)
 - Podcast Club - postponed until spring; think of favorite episodes to nominate
- **Public Issues** – Lynette Black
 - Nationally, have done Elevate talks, videos on 'why Extension'; let Lynette know of any new ideas
- **Resource Development & Management Committee-** Deb Warnock
 - Looking for new chair – reach out if interested
 - Work with BBQ traditionally and virtual auction this year
- **Scholarships, Grants, and Recognition Committee-** Mike Knutz
 - Mike and Barb will be co-chairing committee next year



- Reach out if you would like to join
- Had great National representation this year; think about this when nominating! Will get full slate of winners at EAC next week
- **Historian** – Duane Johnson
- **Retiree Issues Committee**-Nellie Oehler
- **Newsletter Editor**-Patricia Dawson
 - Publishing twice a year winter and summer

Elections

- Two positions open: President Elect and Treasurer
 - President Elect: Lindsay Davis
 - Treasurer: Nancy Kershaw
 - Any additional nominations from the floor?
- Will be voting by Google link at this meeting (the link will also be sent out to the rest of the chapter to vote)
- If someone is interested in the Treasurer position in the future – please connect with Nancy; she is happy to train someone

Thank you to the leadership team - Katie

Meeting Adjourned at 9:54am by Katie Ahern, President