



Epsilon Sigma Phi

Your Key to Professional Excellence

**ESP Committee Meeting Agenda
February 28, 2019
4-5:00 PM**

Meeting called to order by President Barb Brody at 4:04pm

In attendance: Barb Brody, Mike Knutz, José García, Nancy Kershaw, Patricia Dawson, Katie Ahern, Deb Warnock, Emily Henry

Treasure's Report

- Spent what we expected; increased JCEP reimbursement from \$450 to \$500 each
 - Checks sent, in process
- Paid dues for all of members but haven't yet received all money from OSUEA
 - 60 renewing members, 11 new
 - New retirees: Patricia Dawson
- BBQ: brought in just under \$3,000, expenses were ~\$1,200 (net: about \$1,800)
- Membership (national) dues will increase—how will we increase our chapter dues?
 - In 2020 national dues will be \$55; we currently collect \$55, keep \$15 and send \$40 to national
 - Do we want to vote now or schedule all-member meeting on dues increase?
 - Motion to allow all ESP members to vote on dues increase from José Garcia, seconded by Mike Knutz. Motion was approved.
 - Suggestion that we explain value of ESP membership, offer \$70 or \$75 as potential new membership dues
- Should we have more than one meeting per year? Will help with conference, scholarship, award deadlines; not everyone can attend at Extension Annual Conference
 - Potentially in April? March 15 is conference deadline; some awards deadlines in Spring, some in Fall, so likely not a universal date that would cover all deadlines

Chapter Annual Report-Completed Monday, January 28th

Update on committee vacancies and reports

Global Relations Committee-John Baggott (is John still leading this committee?)

Member Recruitment and Retention-Lynette Black and Sue Hunt

Scholarships, Grants, and Recognition Committee-José García and Mike Knutz

- All nominations reviewed by committee and submitted to national
- Did not have nominations for: international service work (also some recognition awards will be nominated in early September)
 - Have one they are checking on, Mike and José to follow up

Resource Development & Management Committee-Deb Warnock

- OSUEA talking about redesigning Extension Annual Conference, with travel dates during the week (conference to start on Tuesday); still in December
 - Would mean the BBQ would be Tuesday night (not Monday)

- General consensus: ESP still in charge of BBQ (food piece) if interested; OSUEA covers room and drink service

Public Issues-Vacant

- Bob Parker stepped down—anyone we would like to recruit? Lynette Black serves on this committee on a national level, would she be interested?

Professional Development Committee-Joy Jones (retiring, stepping down)

- Could provide peer review of presentations; is there an at large member of OSUEA board who might want to do this?
 - Suggestion: Jenny Rudolph, Tonya Johnson, Lauren Kramer

Retiree Issues Committee-Nellie Oehler

- Suggest getting a proposal from retirees for retirees
- Have \$2,300 in life member account; if not using for an event, could we use to supplement life member fee? Would we support life member to attend conference (scholarship)?

Historian-Duane Johnson (staying on)

Newsletter Editor-Patricia Dawson (staying on)

- Would like list of new members to include in next issue
- Will include recognition from national and reports from scholarship winners

Website Manager-Vacant (Maybe Ann Murphy?)

- Lynette is not interested, will ask Ann; other suggestions? None

By-laws-

Does anyone have a current copy? Barb will check will Duane Johnson

Goals for the year?

Chapter Campaign-Mike Knutz

- Scholarship money for national conference comes from endowment
- Track donations—Oregon is \$1450 away from reaching next level of donation
 - Check needs to come from chapter (not individuals) to get credited to Oregon
 - Mike will be incoming national president; start campaign in Fall for president's key
 - Lynette put out proposal to donate to the chapter on behalf of this year's retirees—do we want to make this a short-term campaign? Not all are current ESP members but all have been in the past
 - Add Joy Jones, Jeanne Brandt, Dana Martin to list of retirees
 - Lillian might have list of lifetime members, Nancy does not
 - We could honor retirees at BBQ and have way for people to donate in their honor during the event
 - But should discuss further in case we want to raise for president's key at conference
 - Could do GoFundMe potentially or Facebook giving (fees higher for Facebook)
 - Table discussion for now

Notebook or Box folder with documents—Barb will take the lead

Goals for the year

- Second meeting (Spring time); will send out Doodle to leadership team and then invite everyone
- Get everything on Box so it is easily accessible, award information already on Box
- Check calendar for deadlines that Barb shared

Reminders-

- Duane - asking for future dates
- Joy – reach out about lifetime membership
- Barb – will send out thank yous for those who have retired for their service

Meeting adjourned by President Barb Brody at 5:09pm