

ESP Annual Meeting Minutes

12/3/18

Meeting called to order by President, Kevin Gamble at 11:55pm

Quick introductions by each person.

Chapter Business

Secretary – Minutes from the last annual meeting. Two bylaw amendments to be included: (1) to join ESP, need to only be an Extension employee for 6 months and (2) change fiscal year to be October 1 through September 30. Motion to accept the minutes with these amendments by Joy Jones, Duane Johnson. Meeting minutes accepted with these amendments.

Treasurer's Report – Nancy Kershaw presented the treasurer's report. Paid out for ESP national conference attendees and for national awards (certificates, frames). Haven't spent a lot out of organizational maintenance category. Motion to approve proposed budget by Duane Johnson, seconded by Shana Withee. Proposed budget was approved.

Amendments to: (1) increase First Time ESP National Conference Scholarship to \$800, (2) increase National ESP Conference Award Winner Scholarship to \$800, (3) increase PILD Conference Chapter Rep meeting support to \$800, and (4) increase JCEP Conference Chapter Rep meeting support to \$1,000. Balance budget with money from savings as needed. Motion to approve amendments from Joy Jones, seconded by Duane Johnson. Proposed budget amendments were approved.

Committee Reports:

National Global Relations – Kevin Gamble reported on USAID Innovation Lab partnership with Kansas State University supporting development of Extension professionals in other countries, with a focus on food security. Raised \$2,500 and National matched funds, for a total of \$5,000. Starting the program in Cambodia and funded Extension professionals working with undergraduates, mentoring them toward Extension careers. The money will cover 4 years of tuition for 4 students. Oregon was the largest contributor to the campaign.

Member Recruitment – Sue Hunt asked for members to remember to pay their dues by February 1, 2019. Lillian Larwood provided current update—34 members had paid dues at the time of the meeting, behind compared to last year. Dues for National will likely go up for 2020 membership.

Scholarship, Grants, and Recognition – Jamie Davis will be stepping down after this year. Awards will be shared at BBQ, Award Breakfast, and Cooperator Banquet. Oregon Chapter was silver, first place winner for achievements in chapter membership.

Resource Development and Management – Kevin Gamble asked that we come to the BBQ where we raise funds, including through bucket raffle.

Public Issues – Lynette Black shared that National has asked that we keep abreast of legislative actions relating to Extension and build capacity in ability to advocate for Extension. Series of webinars coming soon.

Professional Development — Lynette Black asked if chapter wants to do training that would be relevant locally (e.g., difficult conversations). There is money from National for professional development. Next application for funds is due 3/1/19.

Retiree Issues – No update

Historian – No update

Newsletter – Patricia Dawson will be drafting newsletter, deadline for sharing info is December 12, 2019.

Website Manager – Lynette Black will be stepping down, replacement manager needed. Kevin Gamble willing to edit if he can get access; Barb Brody is willing to work with Kevin to get website access through Victor Villegas.

New Business:

Survey of Retirees - Kevin shared that a survey was sent to ESP and OSUEA retirees about potential programming. Had 11 respondents, 20% not interested in any programming, 20% were interested, and remained said they might be interested. On average, respondents were willing to travel up to 25 miles from their home and were most interested in tours followed by a meal.

Officer Elections – President Elect Shanna Northway left Extension so Barb Brody stepped in. Jose Garcia was nominated for President by Barb Brody, Jamie Davis seconded. Jose declined nomination due to competing time commitments. No additional nominations for President, Treasurer, or Secretary. Lynette proposed to approve offer slate as presented, Duane Johnson seconded. Slate of officers as presented was approved unanimously.

OSU Extension Professional Development Fund – Joy Jones shared that fund is endowed and goes toward Extension professional development. To keep the same level of award service, need to increase the endowment by \$25,000. Can do a payroll deduction and/or can donate in honor of someone (or yourself!). Bucket raffle ticket proceeds go toward this fund as well.

Bid for National Conference – Duane Johnson shared that Oregon is eligible to bid for the National ESP Conference. Typically 200-300 people attend, professional development-focused and few states have the membership capacity to host. Conference bids are four years out and would need to have bid ready by October. Next steps will be referring to the board for action and then bringing back to membership before anything moves forward.

Installation of Officers:

Barbara Brody – President

Katherine Ahern – President Elect

Treasurer – Nancy Kershaw

Secretary – Emily Henry

Immediate Past President – Kevin Gamble

Meeting adjourned by President, Kevin Gamble at 12:45pm