

OSUEA Meeting Minutes
March 19, 2026
9 am on Microsoft Teams



Attendees: Lillian Larwood, Amanda Bielenberg, Tina Dodge, Chrissy Lucas, Deb Warnock, Elizabeth Gangwar, Trisha Applebee, Tracy Wilson, Tiffany Gillis, Shawna Horner, Carly Kristofik, Jan Williams, Sally Bowman, barb brody, Hayley White, Logan Bennett, Kristin Moore

- I. Call to Order at 9:01am
- II. President's Report – *Tina Dodge*: No Report
- III. Secretary's Report – *Chrissy Lucas-Woodruff*
 - a. February Board Meeting Minutes: Jan motioned to approve the February minutes as presented, Deb seconded, motion carried.
- IV. Treasurer's Report – *Jan Williams*: Jan will have the updated current number in the box folder by the end of the day. The CD matured in December and we made over \$500. Do we want to reinvest this money, especially since we are not doing any fundraising. Barb will look at CD rates for Jan so the we decide at the April meeting.
- V. Committee Reports
 - a. Membership –*Erica Chernoh*: No Report
 - b. Search for Excellence/Staff Awards – *Olivia Davis*: Nomination forms are live and open for submissions.
 - c. Public Relations, Cooperator Awards, 4-H, ESP Awards – *Sergio Arispe/Kristin Moore, Trisha Applebee, Barbara Brody*: Kristin shared that we are advertising all of the awards more this year. Trisha let us know that the Hall of Fame awards are ready to go, just waiting for submission. ESP National have been submitted!
 - d. Esprit de Corps –*Abby Walker and Andrea Leao*: No Report
 - e. Professional Development Fund Selection Committee – *Tina Dodge*: 10 applicants were awarded \$5900.
 - f. Historian – *Sally Bowman*: Sally was able to complete all her duties, printing the last 3 years worth of minutes and submitted them to the archivist. They even came to Ballard Hall and took additional information to save.
 - g. Administration Liaison – *Jeff Sherman*: No Report
 - h. Extension Conference Posters – *Deb Warnock*: No Report
 - i. EAC Update – *Amanda Bielenberg*: Updates/reminders: As everyone should have seen, the conference dates, theme, tracks, and RFP/awards submission processes are live and on the website. They were sent out via email and subsequent email reminders with narrower focuses (IE: Just awards reminder, etc.).

Association presidents have decided that, upon RFP closure, times that work for a stand-alone association meeting, so that each may pick the time that works best for them without having to go up against other association meetings or professional development sessions.

Timeline: All RFPs reviewed, programming outlined and scheduled, and a registration site live by mid-July.

Asks: As we don't have a formal committee established, once again will ask a group of volunteers from OSUEA to serve as peer reviewers for the EAC RFP submitted sessions. Reviewing would occur in June.

Looking for recommendations for both a general keynote and curated/invited content (to fill RFP-submitted gaps).For the keynote, we're really hoping for someone that can hit that

‘one extension’ feeling, and that possibly is focused on positive culture and communication; the exec team also suggested having a keynote that could offer both a traditional keynote but pair it with small group activities to practice (something like culture based on how we communicate). If you have any ideas, I’d love the feedback!

Social/BBQ: Re: the ask for a social/bbq update, as far as I’m aware (other than cursory discussion), no planning has moved forward with this. We currently have Monday evening slated for this in the schedule. Also, with everyone traveling in Monday for an early Tuesday start, and because they won’t be burnt out on both travel/sessions on Monday, I think that it should be really well attended.

In recent years, the fairgrounds pricing has gone up exponentially, so we may want to explore other options in addition to the fairgrounds. Such as: LaSells, a restaurant set up similar to what we did at the distillery (which was great, but needed more space), renting a nice park shelter area, formally renting out Common Fields food truck area, etc..

- j. OSUEA Website – *Lillian Larwood & Victor Villegas*: Everything is up to date.
 - i. <https://blogs.oregonstate.edu/osuea/>

- VI. Affiliate Reports – A request was made to change President to Representative
 - a. ESP – Barbara Brody (Melinda Garcia voting): We used to recognize retirees more, how can we expand that again? Also, could inclusion of joining informations be placed into hiring materials, etc. for our new hires.
 - b. OAEA – Will Price: OAEA will have their Spring Professional Development Conference April 22-24 in Baker City.
 - c. FCS – Carly Kristofik: the website currently does not have a FCS page and would like to work on that with the website team. Will hold their Spring meeting during the upcoming Spring Conference.
 - d. 4-H - Elizabeth Gangwer: Spring Conference will happen April 7-9.
 - e. ANREP – Dan Stark: No report
- VII. New business – Lillian brought up the need to grow the professional development fund, and opportunities to currently donate through automatic payroll deduction. Are there other ways we can develop direct donations to the OSU Foundation? Also, could a small group work together to revamp a one pagers to share with all the potential ways. Currently, only 5 people are donating to the endowment and 2 to current use.
- VIII. Old business: None
- IX. Other Business:
 - a. Next Board Meeting – April 16, 2026
- X. Adjourn at 9:58am