

**OSUEA Board Meeting Minutes**  
**November 20, 2025**  
**Zoom, 9:30am**



Attendees: Jan Willians, Andrea Leao, Charzy Jones, Tracy Wilson, Chrissy Lucas-Woodruff, Abby Walker, Sally Bowman, Trisha Applebee, Logan Bennett, Wendy Hein, Tina Dodge, Hayley While, Jeff Sherman, Kristen Moore, Rrica Chernoh, Lillian Larwood, Elissa Wells, Luisa Santamaria, Amanda Bielenberg, Olivia Davis, Carly Kristofik

- I. Call to Order at 9:30am
- II. President's Report – *Tracy Wilson* - Nothing to report
- III. Secretary's Report – *Chrissy Lucas-Woodruff*
  - a. October Meeting Minutes – Elissa motioned to approve minutes as presented, Tina seconded, motion carries
  - b. April Meeting – confirming no quorum is documented in July 17, 2025 meeting minutes
  - c. August Meeting – confirming no quorum is documented in September (October 1, 2025) meeting minutes
- IV. Treasurer's Report –*Jan Williams*
  - a. Line item to include swag/merch/door prizes to help draw down balance will be added to budget for discussion when approved
  - b. Affiliates have access to budgets to view dues collected for their needs.
  - c. Changing amount to reimburse for PILD/JCEP and/or adding opportunities to support PD for members. A motion was made by Wendy to increase the reimbursement to \$2000 each, Elissa seconded the motion, motion carried.
  - d. EAC costs were higher than expected in 2025
- V. Committee Reports –
  - a. Membership –*Erica Chernoh* – 132 members so far, would like to designate a hard cut-off so that we don't have the constant trickle of members throughout the year. New employees are the exception. Established employees have a deadline of December 21<sup>st</sup>.
  - b. EAC Updates – *Amanda Bielenberg* – Survey response rate has been slow so far with 150 responses. Feedback has been mostly positive, but have not heard from members within FNR, Kidsprirt, or Sea Grant as of yet. Data shows the next event is trending towards the Fall 2026 options with the start times split. More discussion will be had about whether Monday PM or Tuesday AM start. Members of the Western region have expressed frustration at travel policies for those that live "close" and would like to see some policy adjustments. Overall there is a need for additional professional development funds to support attendance throughout the organization.
  - c. Public Relations, Cooperator Awards, 4-H, ESP Awards – *Sergio Arispe, Trisha Applebee, Kristen Moore, Barbara Brody* – No Report
  - d. Esprit de Corps – *Abby Walker and Brooke Biasella* - No Report
  - e. Staff Awards & Search for Excellence – *Olivia Davis* – No report
  - f. Professional Development Fund Selection Committee – *Tina Dodge* – No Report
  - g. Historian – *Sally Bowman* – No Report
  - h. Administration Liaison – *Jeff Sherman* - Faculty Success is open and "should" be easier this year. Reach out with any issues. Gallup Poll closes Friday, this is a particularly important

year because it's year 3, so we have extra data. Will announce OSUEA membership tomorrow at quarterly, please feel free to help me throw links in chat during that update. Supervisor Survey – should I do it again this year, and if you found value in that. I'm open to feedback if you have any.

- i. Extension Conference Posters – *Deb Warnock* – No report
- j. Website Updates – *Lillian Larwood & Victor Villegas* – No report

VI. Affiliate Reports (see table below for list of associations) – No reports due to time

VII. OLD BUSINESS:

- a. Nomination suggestions for open positions – please send along to Tracy if you have suggestions, we do have some folks interested.
  - i. President Elect (2026-2028)
  - ii. Secretary
  - iii. Directors at Large (3 positions)

VIII. NEW BUSINESS - None

IX. Next Board Meeting – January 2026

X. Adjourn

**Board of Directors:** (16 total)

<b>Elected Officials</b>	<b>Directors-at-Large</b>	<b>Affiliate Presidents</b>
Tracy Wilson – President	Elissa Wells	Louisa Santamaria – ESP
Tina Dodge– President-elect	Wendy Hein	Logan Bennett - OAEA
Chrissy Lucas-Woodruff – Secretary	Deb Warnock	Carly Kristofik – FCS
Jan Williams – Treasurer	Hayley White	Elizabeth Gangwer – 4-H
Andrea Leao – Past President	Kelly Noack	Dan Stark – ANREP Representative
	Barbara Brody	

**Today's quorum is 6.** A quorum at a Board meeting shall be **one-third** of the number of the voting members of the Board of Directors. Vacant positions are not counted as part of the quorum. Voting Members: President, President-Elect, Secretary, Treasurer, Past-President; 6 Directors at-Large representing the broad areas of OSU Extension; and one representative from each of the OSUEA affiliated Associations. Non-Voting Members: Committee chairs are ex-officio members of the Board of Directors.