

OSUEA Board Meeting Minutes
September-October 1, 2025
11:45 Extension Annual Conference, Corvallis, OR



Attendance: Tracy Wilson, Chrissy Lucas-Woodruff, Jan Williams, Carolyn Ashton, Dan Stark, Andrea Leao, Deb Warnock, Kelly Noack, Tina Dodge, Erica Chernoh

- I. Call to Order at 12:08PM
- II. President's Report – *Tracy Wilson*: Tracy addressed the room to encourage membership that was attending the board meeting to check out the OSUEA website.
- III. Secretary's Report – *Chrissy Lucas-Woodruff*: July minutes were presented to for approval. Dan motioned for approval, Andrea seconded and the motion carried.

For the record - In August, the board met unofficially but did not end up have a quorum so no minutes were taken. While waiting to see if a quorum would be attending it was confirmed by Tracy that there was not going to be an official social at annual conference with one of the organizers sharing with “so much loss, grief, and uncertainty it doesn’t feel right. “ Amanda was working to inform those that had registered for that option. Sergio shared that some cooperator awards had been submitted. Barb reported that ESP had 1 awardee. 4-H also has some Hall of Fame folks to be celebrated. In addition, staff awards had been decided but no Search for Excellence this year, or a report from last years Hoecker Innovation Grant.

- IV. Treasurer's Report – *Jan Williams*: Jan shared the monthly Expense Report with the group and it is attached in the official box folder for review. There was some discussion if the board would move the membership meeting, budget approval, etc to coincide with Annual Conference if a more permanent date change occurs.
- V. Committee Reports –
 - a. Membership – *Erica Chernoh*: The membership sign-up form will go out the first full week in October. Like last year you can sign-up for multiple organizaions and pay with you procurement card online. Please get in your forms before the deadline. There were some late sign-up for award purposes this year which could have easily been avoided.
 - b. Public Relations, Cooperator Awards, 4-H, ESP Awards – *Sergio Arispe, Trisha Applebee, Kristen Moore, Barbara Brody*: All of the different award presentations have gone well this year. A highlight is the Barb shared that the addition of the poster awrd money was a nice incentive for those that participated and is expected to draw in additional poster submissions next year.
 - c. Esprit de Corps – *Abby Walker and Brooke Biasella*: There was a modifed unofficial social was held this year, it is planned to returned next year.
 - d. Staff Awards & Search for Excellence – *Olivia Davis*: Staff awards breakfast went well, no Search for Excellence was given.
 - e. Professional Development Fund Selection Committee – *Tina Dodge*: No report given
 - f. Historian – vacant
 - g. Administration Liaison – TBD
 - h. Extension Conference Posters – *Deb Warnock*: The poster session was a success, posters were selected for the new cash awards.
 - i. Website Updates – *Lillian Larwood & Victor Villegas*: Check out the website for more information. It is kept up to date by the committee.
 - j. EAC Updates – *Amanda Bielenberg*: No report given

- VI. Affiliate Reports (see table below for list of associations)
 ESP, OAEA, and FCS did not have representatives to share reports
 4-H Carolyn shared that she has completed her service and Elizabeth Gangwer is the new Affiliat President.
 Dan shared that for ANREP if you want to submit any poster or presentations for the yearly annual conference those are due TODAY (Oct 1st). It will be held in Wilmington, NC. This is also his last year as the Western Region Rep, and that the local group is looking to create an Oregon Chapter.
- VII. OLD BUSINESS: None
- VIII. NEW BUSINESS:
- a. Need to identify OSUEA members interested in serving on the Board of Directors and/or committees: Please contact any of the Board to express interest in helping with committee or board service.
- IX. Next Board Meeting – October 16th ; OSUEA Membership Meeting December 18th via Zoom (link will be posted on OSUEA Website and email reminders will be sent.
- X. Adjourn at 12:22PM

Board of Directors: (16 total)

Elected Officials	Directors-at-Large	Affiliate Presidents
Tracy Wilson – President	Elissa Wells	Louisa Santamaria – ESP
Tina Dodge– President-elect	Wendy Hein	Logan Bennett - OAEA
Chrissy Lucas-Woodruff – Secretary	Deb Warnock	Carly Kristofik – FCS
Jan Williams – Treasurer	Hayley White	Carolyn Ashton – 4-H
Andrea Leao – Past President	Kelly Noack	Dan Stark – ANREP Representative
	Barbara Brody	

Today’s quorum is 6. A quorum at a Board meeting shall be **one-third** of the number of the voting members of the Board of Directors. Vacant positions are not counted as part of the quorum. Voting Members: President, President-Elect, Secretary, Treasurer, Past-President; 6 Directors at-Large representing the broad areas of OSU Extension; and one representative from each of the OSUEA affiliated Associations. Non-Voting Members: Committee chairs are ex-officio members of the Board of Directors.