

OSUEA Board Meeting Minutes
May 15, 2025
9:30 am via Zoom



Attendees: Lillian Larwood, Amanda Bielenberg, Tracy Wilson, Chrissy Lucas-Woodruff, Jan Williams, Andrea Leao, Abby Walker, Marina Denny, Carolyn Ashton, Barbara Brody, Erica Chernoh, Hayley White, Olivia Davis, Trisha Applebee, Wendy Hein, Brooke Biasella

- I. Call to Order at 9:33am by *Tracy Wilson*
- II. President's Report – *Tracy Wilson* – Nothing to Report
- III. Secretary's Report – *Chrissy Lucas-Woodruff* – March minutes were presented, Barbara motioned to approve the minutes as presented, Andrea seconded, motion carried. Chrissy missed the April meeting and unsure if minutes were taken.
- IV. Treasurer's Report – *Jan Williams* – Higher expenses than usual this year and will have about \$2600 available once all the checks clear. We did add one additional member.
- V. Committee Reports:
 - a. Membership – *Erica Chernoh* – Will send the final list to Lillain for the website and also out to all affiliate groups. If you find errors please send her updates.
 - b. Public Relations, Cooperator Awards, 4-H, ESP Awards – *Sergio Arispe, Trisha Applebee, Kristen Moore, Barbara Brody* – ESP Friend of Extension is the highest national honor across all Extension programs. Past Extension directors Scott and Ivory has paid for fees. Current leadership has let us know that they will not provide financial support moving forward. Application is moving forward this year, but with date changes and fee needing to be covered, details will need to be finalized shortly. Other awards – deadlines should be finalized and shared by Sergio soon.
 - c. Esprit de Corps – *Abby Walker and Brooke Biasella* – Monday evening of conference will be the social, working on a location. LaSells is available.
 - d. Staff Awards & Search for Excellence – *Olivia Davis* – The website has been updated.
 - e. Professional Development Fund Selection Committee – *Tina Dodge* – Nothing to report
 - f. Historian – vacant
 - g. Administration Liaison – *Marina Denny* - Shared that as of June 1st our inclusive search rule has been updated to match university policies. She also highly encouraged attendance by all at Quarterly Conversations.
 - h. Extension Conference Posters – *Deb Warnock* – See proposal in section b or Old Business.
 - i. Inactive Committees –
 - i. Extension Conference Tours
 - ii. Fundraising Committee
 - j. Website Updates – *Lillian Larwood & Victor Villegas*
 - k. EAC Updates – *Amanda Bielenberg* – Reminders will go out before the deadline to submit proposals. She will also circle back with the awards committees to help share and get the new information out.
- VI. Affiliate Reports (see table below for list of associations) – No reports presented.
- VII. OLD BUSINESS:

- a. Review schedule to include Association meetings for Monday, Sept 29 (program meeting time) [DRAFT Association Meeting Schedule](#)
- b. Extension Conference Posters Committee requests financial support for poster awards. Tracy moved that OSUEA will provide the poster committee 5 - \$100 cash awards for poster session participants. Barb seconded and the motion carried.

VIII. NEW BUSINESS: No New Business.

IX. Next Meeting – July 17, 2025

X. Adjourn at 10:23am

Board of Directors: (16 total)

Elected Officials	Directors-at-Large	Affiliate Presidents
Tracy Wilson – President	Elissa Wells	Louisa Santamaria – ESP
Tina Dodge– President-elect	Wendy Hein	Logan Bennett - OAEA
Chrissy Lucas-Woodruff – Secretary	Deb Warnock	Carly Kristofik – FCS
Jan Williams – Treasurer	Hayley White	Carolyn Ashton – 4-H
Andrea Leao – Past President	Kelly Noack	Dan Stark – ANREP Representative
	Barbara Brody	

Today's quorum is 6. A quorum at a Board meeting shall be **one-third** of the number of the voting members of the Board of Directors. Vacant positions are not counted as part of the quorum. Voting Members: President, President-Elect, Secretary, Treasurer, Past-President; 6 Directors at-Large representing the broad areas of OSU Extension; and one representative from each of the OSUEA affiliated Associations. Non-Voting Members: Committee chairs are ex-officio members of the Board of Directors.