

OSUEA Board Minutes  
March 20, 2025  
9:30 am via Zoom



Attendees: Carly Kristofik, Hayley White, Barbara Brody, Amanda Bielenberg, Tracy Wilson, Elissa Wells, Tina Dodge, Maria Denny, Wendy Hein, Erica Chernoh, Trisha Applebee, Olivia Davis, Carolyn Ashton, Daniel Stark, Kelly Noack, Lillian Larwood, Logan Bennett, Sergio Arispe

- I. Call to Order – The meeting was called to order at 9:32 am.
- II. President’s Report – *Tracy Wilson*
- III. Secretary's Report – *Tracy Wilson* - The previous meeting’s minutes were presented. Dan Stark moved to approve the minutes and Elissa Wells seconded, motion carried.
- IV. Treasurer’s Report –*Jan Williams* – Jan Williams was absent but emailed the Treasurer’s report. the final expenses and income totals for EAC have come in but the amount details need to be clarified. Otherwise, there is very little movement in the accounts. New member registrations (3) and waiting on a couple more checks to clear (ESP and FCH).
- V. Committee Reports –
  - a. Membership –*Erica Chernoh* - 193 members for OSUEA at the moment. All changes for the website have been made. Details will be sent out to affiliate groups.
  - b. Public Relations, Cooperator Awards, 4-H, ESP Awards – *Sergio Arispe, Trisha Applebee, Kristen Moore, Barbara Brody* – During the February meeting changes to the awards policy were discussed and an editable notes document was shared. Other changes were made during this meeting and with the added changes Elissa Wells moved to approve and Dan Stark seconded. The motion was passed. There were no updates for 4-H Awards at this time. ESP group is waiting to hear about moving forward and whose responsibility it is to help pay for funds.
  - c. Esprit de Corps –*Katie Ahern* – Nothing to report.
  - d. Staff Awards & Search for Excellence – *Olivia Davis* - They need the awards no later than beginning of August. The deadline will most likely be towards the end of July for an order date of August 5th but changes will take some time. Potential opening would be April 14<sup>th</sup>.
  - e. Professional Development Fund Selection Committee – *Tina Dodge* - Thirteen people applied and they provided over \$5,000 to awardees. Next quarter over 6k will be available. Next application is due May 1st. The evaluation tiers might be updated and she will let us know.
  - f. Historian – *Vacant*
  - g. Administration Liaison – *Marina Denny* – Extension is in the middle of a two year legislative cycle ask. Asking for increase in continued service level and 2.6 million in funding. They are unsure about potential outcomes. Maria wanted to remind people about

the Extension Service Teams channel where there are good resources especially for diversity access, compliance, and grant resources. She thanked those who participated in the presentations of the finalists for Director of Extension and Engagement and for sharing feedback. They will share updates when available.

Maria shared helpful links:

Legislative Funding - <https://ourimpact.oregonstate.edu/funding>

Teams Channel - OSU Extension Service | General | Microsoft Teams

Engagement Updates - <https://engagement.oregonstate.edu/events>

<https://engagement.oregonstate.edu/programs/osu-engagement-awards-excellence>

- h. Extension Conference Posters – *Deb Warnock* – Nothing to report.
- i. Inactive Committees –
  - i. Extension Conference Tours
  - ii. Fundraising Committee
- j. Website Updates – *Lillian Larwood & Victor Villegas* – Everything is currently updated on the website and next they will update membership and awards information as they become available.
- k. EAC Updates – *Amanda Bielenberg* - The planning group has been trying to find a way to fit association, program and affiliate meetings into the shortened EAC time frame. Amanda mentioned that program and affiliate meetings will have less time this year. Amanda talked about the potential new schedule for the conference to have everything fit with the shorter timeline. She shared a draft of the timeline along with other questions they are considering. (See New Business).

VI. Affiliate Reports - Nothing to report.

VII. OLD BUSINESS:

- a. Reviewed OSUEA Cooperator Award Policy
  - i. Link: <https://blogs.oregonstate.edu/osuea/osuea-cooperator-awards/>

VIII. NEW BUSINESS: Draft EAC Schedule from Amanda Bielenberg

Monday:

Start at 1pm

3 hours, program meetings

1 hour, affiliate meetings

(Rotate- IE: start with program meetings for a couple programs; start with affiliate for others)

OSUEA Social/Dinner (6 or 6:30 start)

Tuesday:

Leadership update (breakfast)

Prof Dev

Headshots

Emp appreciation lunch

Awards dinner

Wednesday:

Awards breakfast  
Prof Dev  
OSUEA bus meeting lunch  
End with 5-6pm VP Reception

Questions:

For those programs that want to have some kind of program social, recommendations? Lunch on Monday? Use some of their program time?

When/how to put posters/info tables?

No external keynote; do we want to try to fit in Elevate Extension Keynote Talks?

IX. Next Meeting – April 17, 2025

X. Adjourn – Meeting adjourned at 10:33am.