

OSUEA Board Meeting
July 27, 2021
Minutes

Meeting held via Zoom. In attendance: Amy Derby, Wendy Hein, Tracy Wilson, Jenifer Cruickshank, Jan Williams, Lillian Larwood, Andrea Leao, Jose Garcia, Sergio Arispe, Amanda Bielenberg

Called to order: 11:01am

Secretary's Report: Minutes from the May 2021 meeting were approved as presented.

Treasurer's Report: No big changes, just accrued interest.

Old Business

EAC 2021 Updates

- Timeline
 - On track, working with the virtual platform developer
 - Proposals due Aug 15. Amanda will send out reminders at 2 weeks and at 2 days before due date.
- Logistics update
 - Doubling the number of Zoom rooms so we can have overlap in sign-in/sign-off time
- Curated programming update
 - Overall theme: Telling our story, sharing our work, and showing our impact across Oregon
 - DEI Sessions (including Keynote) – all new this year
 - Keynote: Tamekia Smith
 - Prof. Dev. Sessions – Amanda is finding presenters for the most requested topics. Meeting facilitation, travel system, work-life balance, finding funding, etc.
 - Post-covid series with RDs: Sessions focused on moving forward with programming, post-COVID best practices. 6 sessions
 - Leadership Update and Program Snapshots: Launching the Extension Impact Videos with PLs. These videos focus on mission themes and can be used in promotion. Two videos from each program, program leaders are choosing the stories.
 - Capnote: Arnie Roblan
- Question for group:
 - What type of session could we offer during prog meetings for remaining faculty/staff
 - Will mostly be Office Managers and support staff free during that session
 - Little-known resources and benefits?
 - Travel processing (office manager level)
- Virtual Tours?
 - Seems like a lot of work, and we have a lot of programming
 - Amazon has tours you can purchase, livestream to the group – unsure if it is worth it
 - EESC photos – use as photo slide shows at start/end of general sessions?
 - **Ask Esprit de Corp** to curate a list of 10-12 videos for body and brain breaks, share on the conference site and promote between sessions
- Virtual Poster Sessions
 - Used a static page last year. There were viewers, but not a lot of interaction.

- Cesar Chavez Cultural Center did a virtual resource fair. People navigated a virtual space and could visit a zoom-like room with the live presenter.
 - Can set up as Zoom rooms where the poster session is “staffed”
- Questions for Amanda?

New Business

Nominations for 2022 Positions

President Elect – Amy Jo Detweiler?

Secretary – Wendy (incumbent)

Director at large - Wiley, Sandra, Samara are incumbents in three open positions

Extension Admin liaison – Lindsey Shirley has left, need to fill. Could see if Wiley wants to move to this position.

Adjourned

Minutes submitted by Wendy Hein, Secretary