

## **OSUEA Newer and Experienced Faculty/Professional Faculty (non-administrative) Achievement Awards**

**Purpose:** To recognize superior and distinguished achievement of OSU Extension Association faculty/professional faculty.

**Eligibility:** Nominees eligible for the Newer or Experienced Faculty Awards must:

- Be a current member of OSUEA as of the award nomination date (current year [OSUEA membership list](#)).
- Not have received the award in the past (list of past recipients available on [the OSUEA website](#)).
- Meet the required years of employment with OSU Extension (Newer Faculty Awards are for those with fewer than 7 years; Experienced Faculty Awards are for those with 7 or more years).

**Nomination Instructions:** Each nomination packet must include the following information:

Nominee Name:

Nominator Name:

Award:            Newer Faculty Award (< 7 years with Extension)            Experienced Faculty Award (7+ years with Extension)

Abstract (150 words max) summarizing the highlights of the nominee's career:

Attached: Nomination letter, not to exceed 2 pages (single spaced, 12pt font), summarizing accomplishments that reflect the award criteria (see below). The letter must indicate why the person is being nominated and the number of years they have worked for Extension.

Attached: Letters of support - a minimum of 2, but no more than 4, solicited letters from peers, co-workers, clientele, and a supervisor. If the nominator is not the individual's supervisor, one of the letters should be from a supervisor. The nominator is responsible for soliciting and receiving letters and assembling the final packet.

**Selection Criteria:** The selection committee will evaluate each nomination packet against the points listed below. The nominee's Annual Reports of Accomplishment are good sources of program information (these are available from Digital Measures or the nominee's supervisor). *Promotion and tenure dossiers and packets prepared for other award programs will NOT be accepted.*

**(1) Professional accomplishments (60 points).** Summarize for each major program - *be specific.*

- a. Scope of program (15 points). Describe program and how it was designed to meet learning objectives.
- b. Responsiveness (10 points). Describe identification of clientele needs and program changes and improvements to meet these needs.
- c. Innovativeness (15 points). Show through specific program example (organization, implementation, evaluation).
- d. Impact (20 points). Highlight impact and results of programs; include surveyor evaluation data if available.

**(2) Professional activities (20 points).**

- a. OSU Extension Association (10 points). Describe participation and contributions to OSUEA.
- b. Extension/University (5 points). Describe participation in Extension and university activities and committees.
- c. Professional associations (5 points). List association and committee memberships and any awards and honors.

**(3) Professional improvements (10 points).** Formal education and supplemental training, including Extension and other training workshops or seminars, major conferences attended, and informal improvement programs; include dates.

**(4) Community participation (10 points).** Describe engagement with community organizations and activities.

**Award:** Each recipient will receive a desk or wall plaque sponsored by OSUEA and a \$200 stipend sponsored by Dale and Alice Hoecker. Up to 5 awards will be given to Newer Faculty and 5 awards to Experienced Faculty if nominations are deserving. Announcement of the award will be made annually at a statewide Extension event, typically Extension Annual Conference. Although surprise is good, it is not required, and the nominee can be involved in preparing the packet. The nominator should discuss the nomination with the staff person's supervisor(s).

**Mail or Email Nomination Packets to:**

**IMPORTANT: Please use OSUEA Award Nomination in the subject line of email**

Carole A. Smith and Olivia Davis, OSUEA Award Co-Chairs

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