

OSUEA Board Meeting
June 12, 2019
Minutes

Attending: Lindsay Davis, Wendy Hein, Trisha Applebee, Sue Hunt, Lauren Grand (ANREP), Wiley Thompson, Lillian Larwood, Jan Williams, Elissa Wells, Jenny Rudolph, Amanda Bielenberg, Sandra Carlson

Called to order at 9:05 am

President's report

Working on finalizing the MOU with Extension Administration

Will have 3 Director-at-large positions in December. Let Lindsay or Elissa know possible names.

Secretary's report – VACANT

Minutes from April were approved. (Moved by Jan, seconded by Sandra)

Treasurer's report

See reports

First expenses have been incurred for Annual Conference

JCEP and PILD conference expenses paid

Transfer of all treasury information to the new officer is complete.

Committee reports

Membership – all is well.

Esprit do Corps – Deposit for fairgrounds and other expenses for BBQ paid. Balance will be due in December. Remember BBQ is Tuesday! We have approval from OLCC. Tuesday night and Wednesday will be raffles.

Staff awards – nothing to report

Professional Development Fund – Wednesday raffle during EAC

Prof Development – the EAC Content Committee has been meeting. Have developed an RFP that allows presenters to choose a track and audience. There will be People's Choice award (\$150) from Extension Admin for the best workshops in each track. Website has been updated with basic schedule and RFPs for workshops and talks. Emphasis on innovation and looking towards the future.

Affiliate reports

ESP – national award winners were announced. Patricia Dawson is the Ruby Award Winner.

OSUEA4-HA – Sent a letter (with OAEA) requesting that the paper booklet of content information be reinstated. Watching the 4-H reorganization situation carefully.

ANREP – working on planning the national meeting. Have contracts signed. Have a Save the Date ready.

Next will be lining up keynote speakers and workshops. Lauren will take over as ANREP representative.

Nicole Strong has gotten a new position as a Regional Administrator.

Old business

Committee job descriptions

- Send proposed edits to Lindsay. We can vote in any changes in the fall.
- They can be found in the OSUEA Operational Procedures, Appendix B:

<http://blogs.oregonstate.edu/osuea/osuea-operational-procedures/>

New Business

Interim Secretary – Wendy will serve as the interim until December. Election for new Secretary in December.

Review updated MOU – 3 year agreement. Verbiage has been updated to reflect current positions. Added an emphasis on Inclusion, Diversity, and Equity. Added detail to the responsibilities of each party. Send any changes to Lindsay by Monday.

Conference discussion – Looking for feedback on the Regional components. Looking for ideas of speakers to invite. Watch for an email with the RFPs and other info to review - send feedback to Amanda and Lindsay.

Informational Items

Awards deadlines (Lillian) – All are due October 15. The details are all posted on the OSUEA website with a link from the EAC webpage.

Jenny – reminder to keep program leaders in the loop about EAC. FCH has been told there will not be a spring conference for them. They may need EAC time for their association and fundraisers.

Wendy – Oregon has revised its laws governing nonprofits. Changes take effect January 2020 and include the ability to vote by email.

Adjourned at 9:46 am.

Submitted by Wendy Hein, Past President/Interim Secretary