

CGMGA Executive Committee

Minutes of the meeting of February 13, 2018

Attendance: Renee Citlau, John Stevenson, Heidi Nastasi, Shari Bosler, Bill Sturman, Bill Winfield, Eric Bosler, Laurel de Tar, and LJ Johnson.

- I. meeting was called to order by the president.
- II. **Secretary's Report:** The minutes of the January 9, 2018 CGMGA meeting were approved as corrected.
- III. **Treasurers Report:** The monthly financial statement was distributed in advance of the meeting. There were no questions about the January statement. Renee Citlau reported on the quarterly audit performed by Renee, Heidi Nastasi, and Shari Bosler on January 31, 2018, prior to a Master Gardener (MG) class session. All sample items examined appeared correct. Upon motion by Eric Bosler and second by Renee, the audit report was accepted by a majority.
- IV. **OSU Report:** Rachel Suits reported that she is trying new approaches to the training sessions and requested feedback on the session devoted to Plant Clinic. Response of those present was uniformly positive. Shari asked what was going to be done regarding those who did not attend the session, as that session was required. Rachel said that she would send out a notice that the presentation will be posted online and trainees will be required to review prior to the first plant clinic.

Rachel further reported that she was not doing speaker evaluations this year. Activity turned out to generate a lot of paper and did not prove too helpful to her in assessing class reaction to speakers. There will be an online evaluation at end of classes. Plant problems are already coming into the office. Rachel will be asking for volunteers to respond to these questions. The plant clinic trainings will begin in March. Rachel went to *Ace Hardware* and spoke with Tony about the twice monthly plant clinics at that site. Everything is set up. Chairs and table can be stored at *Ace*, market boxes will need to be taken and removed each session. These Saturday morning clinics will run March through October. Eric noted that extra consideration should be given to letting the public know which Saturdays the plant clinic will be at *Ace* and which ones at the Farmer's Market. Rachel indicated that *Grow Organic* may be willing to put up a sign at their Farmer's Market booth. There was some discussion of signage. Rachel will look into an A-frame sign when her schedule opens up toward the end of this month. Business cards will need to be changed also.

NOTE: John Stevenson reported that the Underwood Conservation District is holding a class on soils on February 23. This is a class that the CGMGA co-sponsored. The class will be at the Mt. View Grange in White Salmon, beginning at 7 pm (doors open at 6 pm). It is open and free to the public. John urged committee members to distribute this info to their individual networks.

- V. OMGA Report:** Eric presented the report in Sandy Montag's stead. There will be a Leadership Forum on Friday, March 2 in Salem, sponsored by the Marion County Extension office. Program will be training on Jr. Master Gardeners. The OMGA quarterly Board meeting will be held March 3 in Salem. Eric will report as Sandy won't be able to attend. Eric is looking for ideas for 2nd and 4th quarterly leadership seminars, 3rd one with Dean of Ag, Gail and Brooke. OMGA is looking for ways to improve communication between OMGA and chapters and between OMGA and campus.
- VI. Old Business:**
- A. Banner:** Shari is waiting to hear back from *Staples* in regards to price using colors and logo required by OSU, working with Laura Davidson, and will share with project leaders for plant sale and garden tour ASAP.
 - B. Hospitality Chairs:** Heidi reported that Helga Reese has agreed to be team leader for Hospitality.
 - C. Update on greenhouse:** Eric encouraged everyone to take a look at the new facility. The electricity is done, the propane tank will be hooked up today, 5 more benches to be built tomorrow at work party, gravel will be spread over weed cloth, ready for seed starting by end of the month. Sandi is preparing materials for a scrapbook of the greenhouse project.
 - D. Budget/Finance Committee:** Heidi noted that in accordance with the Association's Policies, the Budget and Finance Committee for 2018 is to be created in January. Eric, Renee, Bill Sturman, LJ Johnson and Heidi volunteered to serve and were appointed. Others who would like to be involved are welcome. Eric has served as chair of this committee and does not wish to do so again this year. Committee will select chair at first meeting. This will likely be held in late summer in advance of the budget request forms being sent to project leaders. Committee distributes budget request forms, meets to assemble proposed budget for Executive Committee to review in September – October, and for general membership to approve in November (usually at graduation meeting).
 - E. Year in Advance Calendar:** The most recent draft of the calendar prepared by Kathy McGregor was reviewed. Upon a motion (Laurel DeTar) and second (LJ), the calendar was approved as submitted and can now be circulated and posted by Rachel.
- VII. New Business**
- A. Plant Sale:** LJ reported that preparations are on schedule. Kathy Lien and Laurel have been extremely helpful. LJ is preparing a kick-off meeting for those who have volunteered for the Plant Sale Committee and by next week she will have a schedule for seed planting. Tina Fife and Beth are taking the lead on the seed planting efforts. Perennial dividing and potting parties will also be scheduled soon.
 - B. Seed to Supper:** Renee requested a \$160 increase in the budget allocation for Seed to Supper in order to obtain various materials for the program, including new English language and Spanish language books. Questions were raised with regard to Mg's responsibility to procure the Spanish language texts. Renee will check into this and it was agreed to put the request on the agenda for the March CGMGA executive committee meeting.

- C. Learning Garden:** Laurel reported that the first work party is scheduled for Thursday, February 15 from 10 am – 12 noon. Focus will be clean-up. Three of the four Mume plum trees will be removed because they have overgrown their site and fruits create a bother. Work parties will be scheduled every two weeks while the weather remains chilly.
- D. Grace/FISH Garden:** Rachel noted that she will send out the Church's job announcement in mid-month email. Church is seeking part time employee (March-August) to oversee the garden.
- E. Garden Visits, Community Gardens Network, Water Wise Library Garden, Next Door** – no reports.
- F. Mt Hood Parkdale Memorial garden:** Bill Sturman working on researching history and a work plan going forward. Garden takes a lot of work and needs simplification. Upon discussion, it was noted that there are several organizations officially involved in the garden and efforts should be made to involve each group in specific responsibilities.
- G. Garden Tour 2019:** Heidi and Renee reported that they will form a committee later this spring and begin planning. Have already informally viewed one possible garden on Broken Tee. Will need to find gardens by June to get photos, then work on title, theme, etc.
- H. Education Committee:** Rachel reported that though this committee is not yet together, she has a few ideas for topics. Margo Dameier has agreed to handle marketing. Rachel is looking for a new location and will run the programs May-Sept.

VIII. Other New Business:

A. Spring Quarterly Association Meeting: Upon discussion the committee agreed to hold a 20-minute Association meeting in conjunction with the last Wednesday training session on March prior to the final exam review. The Executive Committee will highlight the upcoming activities.

IX. There being no further business, the meeting was adjourned.

Respectfully submitted,

(Shari Bosler and Heidi Nastasi for Christie Bradley)

The next Executive Committee meeting will be held on Tuesday, March 13 at 10 am.